

DISTRICT COURT OF THE VIRGIN ISLANDS
Clerk's Office

Wilfredo F. Morales
Clerk of Court



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M E M O R A N D U M

TO: Members of the V.I. Bar Association

FROM: Wilfredo F. Morales, Clerk

Date: May 15, 2007

Re: CM/ECF (Case Management/Electronic Case Filing) Registration - District Court

As previously announced, we are fast approaching our go-live date for implementation of our Case Management / Electronic Case Filing System. This system offers the courts updated tools for managing their cases and also enables the courts to maintain electronic case files and offers electronic filing over the internet. The Administrative Office of the U.S. Courts (AO) developed and introduced CM/ECF in 1996. The Case Management (CM) portion of the new system will replace the current docketing system, JAMS 2000 (Judiciary Automated Management System). The Electronic Case Files (ECF) component provides access to electronic documents in the system by chambers staff, clerk's office staff, the public, and the bar. It also allows court staff members and attorneys to electronically file case documents.

Attached are several documents that provide a guide as to where we are and what is required. The first is our *CM/ECF Updates*, dated May 15, 2007, which provides information as to available training. As noted in this update, we are currently in the process of arranging training for attorneys and their staff, to be given within the two weeks period prior to going live. The second form is a certification/registration form which is self-explanatory.

Everyone's cooperation is requested as we join the ranks of our sister courts nationally. In the end I expect that everyone will embrace the new system as we all become aware of its potential to make our work easier and more efficient.

GO LIVE DATE: JUNE 18, 2007 for Civil Cases Only